**AT THE WORKSHOP MEETING**

of the Town Board of the Town of Newburgh held

at 1496 Route 300 in said township at 7:00 p.m.

on Monday the 10th of June, 2024

**Present** Paul Ruggiero, Councilman

Scott M. Manley, Councilman

Anthony R. LoBiondo, Councilman

Gil Piaquadio, Supervisor

**Also Present** Mark C. Taylor, Attorney for the Town

Lisa M. Vance Ayers, Town Clerk

Dawnmarie Busweiler, Deputy Town Clerk

*Meeting called to order at 7:01 p.m.*

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. MOMENT OF SILENCE**

**4. CHANGES TO AGENDA-Move #9 before #5**

**5. ACCOUNTING DEPARTMENT:**

**A. Approval of Audit**

MOTION By Councilman Manley to approve the audit in the amount $658,320.32. Motion

seconded by Councilman LoBiondo. VOTE: Councilman Ruggiero – yes; Councilman Manley

– yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no;

0 abstain; 0 absent.

**B. Review Status Report and Budget Status Report for May 2024**

MOTION made by Councilman Ruggiero to approve the Budget Status Report for May 2024.

Motion seconded by Councilman Manley. VOTE: Councilman Ruggiero – yes; Councilman

Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 4

yes; 0 no; 0 abstain; 0 absent.

**6. DEPARTMENT HEAD REPORTS:**

**A. Police Department**

Chief of Police, Donald B. Campbell reported that the Police Department has received a

grant from the Division of Criminal Justice Services in the amount of $439,239.00. This is

the State Law Enforcement Technology Grant and it will cover the installation of 58 License

Plate Readers plus two years lease on those LPR’s. We will also be using some of that money

to start a Drone program that will assist us with crime scene mapping, accident

reconstruction, search and recovery, barricaded subjects and traffic enforcement.

Our K-9 Ocho is scheduled to graduate the Orange County K-9 Academy on June 28th. Once I

receive the final details of the Graduation Ceremony, I will send out invites to all of you, if

you would like to attend. If you’ve never been, they put on a pretty impressive

performance.

We currently have 5 vacant police officer positions. We are finishing up backgrounds on two

individuals that want to transfer in from another agency. We have 6 interviews scheduled for

tomorrow afternoon and we are hoping to find suitable candidates for the remaining

positions.

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Chief of Police Donald B. Campbell reported the following:

Year to Date Statistics

* Calls for Service: 11,300
* Case Reports: 1750
* Arrests: 630
* Traffic Tickets Issues: 1250
* Parking Tickets: 425
* Accident Reports Taken: 700

**B. Parks and Recreation**

Parks and Recreation Commissioner, James Presutti reported that baseball & softball are in

full swing. The Sky Hawks are finishing up. At Desmond they are in between programs right

now. We on working on new trails. The construction fence went up for the Recreation

Center. The new swings are in at Chadwick.

**7. ANIMAL CONTROL: T-94 Withdrawal**

**A. Flannery Animal Hospital**

Tracey Carvell, Animal Control request authorization to use T-94 account to pay for

veterinarian services from Flannery Animal Hospital for a total of $101.90 for canine

services.

MOTION made by Councilman Ruggiero to approve the use of T-94 to pay for veterinarian

services from Flannery Animal Hospital the amount of $101.90 for canine services. Motion

seconded by Councilman LoBiondo. VOTE: Councilman Ruggiero – yes; Councilman

Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 4

yes; 0 no; 0 abstain; 0 absent.

**B. Newburgh Veterinary Hospital**

Tracey Carvell, Animal Control request authorization to use T-94 account to pay for

veterinarian services from Newburgh Veterinarian Hospital for a total of $1,002.80 for

canine services.

MOTION made by Councilman Manley to approve the use of the T-94 to pay for

veterinarian services from Newburgh Veterinarian Hospital for a total of $1,002.80 for

canine services. Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero –

yes; Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes.

Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**8. ENGINEERING:**

**A. Schedule Public Hearing for Long View Farms Drainage District**

MOTION made by Councilman Manley to schedule a Public Hearing in the matter of the

Establishment of the Longview Farm Subdivision Drainage District for July 8, 2024 at 7:00

pm. Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero – yes;

Councilman Manley -yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion

passed: 4 yes; 0 no; 0 abstain; 0 absent.

**B. Delaware Aqueduct Influent Valve Project**

Patrick J. Hines, Rep Town Engineer is approval for the Delaware aqueduct Influent Valve

Project. During the planned NYC Delaware Aqueduct shutdown scheduled improvements

are proposed at the DAT. The shutdown will allow certain improvements to be undertaken

as the filter plant will be offline.

The existing influent valve is very large and was designed for the plant to function at

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maximum design capacity. The size of the valves limits the ability to throttle the plant

influent to allow the operator flexibly needed to efficiently run the plant.

MHE has designed a modification to install an additional influent valve to allow greater

operator control of the filter plant. The original valve will remain in place and can be

utilized on an as needed basis.

The project has received Health Department approval.

I have attached a proposed project schedule from Bid to Completion. We recommend that

the project be publicly bid on 25 June 2024 with bids to be received 1 August 2024.

**Anticipated Schedule of Completion (as of 4/11/2024)**

**Town of Newburgh Delaware Aqueduct Influent Valve**

**22-127**

**Milestone**  **Milestone Date**

Receive Approval from OCDOH August 7, 2023 (Actual)

TB authorize Bid Dates June 10, 2024 (TB Meeting)

Release for Bid June 25, 2024

Bid Opening August 1, 2024 @ 11AM

Award Bid August 12, 2024 (TB Meeting)

Issue Notice to Proceed September 9, 2024

Valve Submittal Approved September 30,2024

DAT Shutdown October 2024

Valve Installation December 2024

Substantial Completion December 2024

Startup/Training June 2025

\*Shutdown is scheduled to begin in October 2024 and continue through May 31, 2025

\*\*Valve has 6-8 weeks lead time

MOTION made Councilman Ruggiero to approve the Delaware Aqueduct Influent Valve

Project to be publicly bid on 25 June 2024. Motion seconded Councilman Manley. VOTE:

Councilman Ruggiero – yes; Councilman Manley - yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**C. Drainage District Maintenance Bids Awards**

Patrick J. Hines, Rep Town Engineer is requesting approval for the Drainage District

Maintenance Bids Award. The Town maintains ten drainage districts. The maintenance of

the districts include mowing and other ancillary maintenance. The maintenance of these

districts are required to meet the ‘post construction’ maintenance requirement of the

Town’s NYSDEC MS4 permit.

The Town advertised for Bids for the maintenance of the districts. Advertisement was

published in the Town’s official newspaper and Bidnet Services. One Bid was received. The

Bid was from MTTJ Property Maintenance LLC of Highland Mills, NY. MTTJ has performed

the maintenance for the past six years. We have not had any issues with services provided.

The cost proposal is broken down for each district as follows:

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|  |  |  |  |
| --- | --- | --- | --- |
| Location | Estimated Quantity | Unit Price | Extended Price |
| Amber Fields | 10 ea. | $60 | $600 |
| Blue Sky | 20 ea. | $395 | $7900 |
| Candlestick Hill | 10 ea. | $198 | $1980 |
| Chestfield Court | 20 ea. | $180 | $3600 |
| Cox | 10 ea. | $198 | $1980 |
| Fini | 10 ea. | $595 | $5450 |
| Mountain Lake | 20 ea. | $185 | $3700 |
| Orchard Ridge | 10 ea. | $185 | $1850 |
| Pinnacle | 10 ea. | $335 | $3350 |
| House of Labor | 2 ea. | $1725 | $3450 |

The annual cost is $33,860 based on the estimated mowing schedule. The Bide included

and option for two additional years, 2025 and 2026. The Town has the option to extend

the bid annually for those years in the future.

MOTION made by Councilman LoBiondo to approve the Drainage District Maintenance Bids

Award. Motion seconded by Councilman Manley. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion

passed: 4 yes; 0 no; 0 abstain; 0 absent.

**D. Schnell Warehouse Project NYS Rt. 17K- Town Watermain Depth Issue**

Patrick J. Hines, Rep Town Engineer is request approve for the Scannell Warehouse Project

NYS Rt 17k – Town Watermain Depth Issue. The project sponsors were required to perform

Highway Improvements within the NYS DOT R.O.W. The grading for the required highway

improvements resulted in excavation of over the Town’s existing 16” diameter water main.

This excavation has resulted in there being less than the required depth of burial of 4 feet.

The Minimum cover resulting is 3.1 feet.

We have discussed this situation with the applicant’s engineer. The applicant engineer has

proposed the installation of a pipe insulation to compensate for the reduced burial depth.

The proposal as presented is acceptable to this office. The project sponsor’s engineers have

provided a cost estimate for the work. The project sponsor is seeking Certification of

Occupancy for the site. The project sponsor is requesting the Town accept security for the

pipe insulation work to allow the Building Department to move forward towards issuing

the Certificate of Occupancy. The cost estimate prepared by Langan Engineers is $82,000.

We recommend the Town Board require security of 1.5 times the engineer’s estimate or

$123,000.00

Motion made by Councilman Manley to approve the Scannell Warehouse Project NYS Rt

17k – Town Watermain Depth Issue. Motion seconded by Councilman Ruggiero. VOTE:

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**9. BOARD APPOINTMENTS:**

**A. Planning Board**

Supervisor Piaquadio is looking for a motion to Appoint Lisa Carver to the Planning Board

with an ending term of 12/2024.

MOTION by Councilman LoBiondo to Appoint Lisa Carver to the Planning Board. Motion

seconded by Councilman Manley. VOTE: Councilman Ruggiero – yes; Councilman Manley –

yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0

abstain; 0 absent.

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**B. Board of Assessment and Review**

Supervisor Piaquadio is looking for a motion to Appoint Charles L. Caines to Board of

Assessment Review with a term ending on 9/30/2025 and Safir (Sam) Naeem to Board of

Assessment Review with a term ending on 9/2027.

MOTION made by Councilman Manley to Appoint Charles L. Caines and Safir Naeem to the

Board of Assessment Review. Motion seconded by Councilman Ruggiero. VOTE:

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**10. FLEET MAINTENANCE: Start the Process to Hire Part Time Clerk**

Mark Hall, Highway Superintendent, is requesting approval to hire a part-time clerk at Fleet

Maintenance.

MOTION made by Councilman Ruggiero to approve the process to hire a part-time clerk at

Fleet Maintenance. Motion seconded by Councilman LoBiondo. VOTE: Councilman Ruggiero

– yes; Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes.

Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**11. ANNOUNCEMENTS**

Councilman Manley would like to Thank the three new Board members.

Pat Hines – Colden Park project will start next week.

**12. PUBLIC COMMENTS: No Public Comments**

**13. ADJOURNMENT**

MOTION made by Councilman Ruggiero to adjourn the meeting at 7:23 pm. Motion

seconded by Councilman Manley. VOTE: Councilman Ruggiero – yes; Councilman Manley –

yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0

abstain; 0 absent.

*Meeting adjourned at 7:23 p.m.*

*Respectfully submitted,*

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Lisa M. Vance Ayers Dawnmarie Busweiler

Town Clerk Deputy Town Clerk